



Republic of the Philippines
Autonomous Region in Muslim Mindanao
DEPARTMENT OF TRANSPORTATION AND COMMUNICATIONS
OFFICE OF THE REGIONAL SECRETARY
DOTC Bldg., ARMM Complex, Cotabato City
Telefax. No. (064) 552-0055



MEMORANDUM

Office Order No. 04
Series of 2018

DOTC-ARMM
OFFICE OF THE REGIONAL SECRETARY
RELEASED

To : **ALL OFFICIALS AND EMPLOYEES**
(Including Sectoral Offices and Attached Agencies)
This Department

By: SA
Date: 01/22/18 Time: 10:28 am

ALL SECURITY GUARDS
This Department

From : **THE REGIONAL SECRETARY**

Subject : **NO ID NO ENTRY POLICY OF DOTC-ARMM**

Date : **15 JANUARY 2018**

In the exigency of the service and in view of the necessity to regulate entry and exit of personnel inside the DOTC-ARMM Compound, you are all hereby directed to wear your ARTA and Agency ID at all times. The Security Guards on duty assigned at the gate are hereby instructed to strictly enforce the NO ID NO ENTRY Office Policy effective 01 February 2018 (Thursday). This is suggested also by the ORG-ISS Director in order to address issues on alleged harassment in identifying perpetrators.

Acceptable IDs are those issued strictly by the undersigned only. Therefore previous Agency IDs are declared INVALID for entry to our Compound.

Employees assigned at Sectoral Offices and Attached Agencies may wear ARTA IDs and their respective Office IDs signed by the current Regional Directors designated by the Honorable Regional Governor.

Visitors have to present valid IDs for entry to the DOTC-ARMM Compound, Cotabato City.

All Concerned Employees without the prescribed IDs are encouraged to apply through the Office of the Regional Secretary Free of Charge.

For the information and STRICT COMPLIANCE of all concerned.

DATU OMBRA S. SINSUAT JR.
Regional Secretary

Received by: Saint
Office of the Admin Division
Date/Time: 19 JAN 2018
Received by: SA
Date: 01/22/18 Time: 1:45 p.m.
Received by: SA
Date: 01/22/18 Time: 1:38 PM
Received by: SA
Date: 01/22/18 Time: 1:37 PM

- Cc: 1. Hon. Mujiv S. Hataman
Regional Governor-ARMM
2. P/SSupt Marcelo O. Pintac (Ret.)
Director III
Intelligence Security Service (ISS), ORG-ARMM

OLD RECEIVED
Date: 1/22/2018
Time: 1:20 PM

Received by: SA
Date: 01/22/18

Masagana na Pamamahala Tungo sa ARMM na Masagana't Mapayapa
Department of Transportation and Communications - ARMM, DOTC Bldg., ARMM Compound, Cotabato City. www.dotc-armm.gov.ph

SAIDAN Mujiv
Fid. Div.
7:19 pm